Checklist for incoming goods control
商品出厂监测清单

Date 日期	Supplier 供应商	Supplied goods 取到的食品	Goods OK 商品正常	Temperature in C° target/actual 温度单位° C 应为	Corrective action taken in case of nonconformity 偏离时采取的措施	Signature 签名

The following points should be checked:
须检查以下几点:

- No signs of contamination
- Packaging undamaged and clean
- Driver / vehicle clean
- 没有弄脏
- 包装无损干净
- 司机/运输车辆干净

- Typical smell and appearance
- Best-before date specified and not exceeded
- Temperature for chilled / frozen goods
- 正常的气味和外观
- 标示了最佳使用期并且不能超过
- 须冷却的商品温度